



Way of the Horse Coaching Incorporated

www.wayofthehorsecoaching.com

VOLUNTEER CEO AGREEMENT

Entered into between. **Way of the Horse Coaching Incorporated** (Herein after referred to as "the Organisation")

And

—
Joanna Turner (Herein after referred to as "the Volunteer")

1. Nature of Agreement

The position of Volunteer at the Organisation is a volunteer position. This means that, if you accept the role, you perform all duties on a voluntary basis and you will not receive remuneration or payment for your work - neither the Organisation or the Volunteer intend any employment or contractual relationship to be created i.e. you are not an employee, independent contractor or consultant at the Organisation.

If this changes at any time, and there is a possibility that you might undertake paid work for the Organisation or be involved in vocational training, the Organisation will discuss this with you and document the arrangement in a formal employment contract, contract for services or other arrangement.

2. What You Can Expect When Volunteering at the Organisation

The Organisation values its volunteers and will endeavour to provide you with:

- Job Description, written or verbal, of your position so you understand your role and the tasks you're authorised to do
- Orientation and all the training necessary for the volunteer position
- A safe environment in which to perform your role
- Respect for your privacy, including keeping your private information confidential
- Access to committee so that you have the opportunity to ask questions and get feedback

3. What the Organisation Expects From its Volunteers

The Organisation expects that all Volunteers will:

- Support the Organisation's goals and objectives and do everything in their power to promote and achieve them
- Participate in all orientation and training programs
- Only undertake duties you're authorised to carry out and always operate under the direction and supervision of nominated Committee and obey reasonable directions and instructions
- Understand and comply with the Organisation's policies and procedures i.e. Human Resource Policy, Employment Equity, Child Protection Policy etc.

Way of the Horse Coaching Incorporated, 1028 Piggott Range Road, Onkaparinga Hills, SA5163

- Behave appropriately and courteously to all staff, students and any other party or parties the Organisation has relations with
- Notify the organisation, in due time, if you wish to change the nature of your contribution
- Be open and honest in all their dealings with the organisation
- Comply with local laws at all times

4. Contact Person or Supervisor

Organisations committee will be responsible for supervising the CEO volunteer. If you have any questions or require assistance regarding your role in the Organisation, please contact this committee as soon as possible.

5. Duration of CEO Volunteer Agreement

The duration of this agreement is 1 year commencing on __1st July 2024

Upon the expiry date of this agreement, the agreement between the Organisation and the Volunteer will come to an end and neither party intends for a contractual or employment relationship to be created.

6. Training

The Organisation is committed to providing suitable training in support of the Organisation's Objectives

7. Volunteer Expenses

The Organisation will reimburse the CEO Volunteer for any out-of-pocket expenses the CEO Volunteer may incur in order to carry out any and all tasks related to the CEO Volunteer position

8. Media Agreement

At the discretion of the Organisation's management, any violation of the expectations outlined below may lead to the termination of your volunteer position with the Organisation.

- 1) I agree to maintain the confidential information of the organisation.
- 2) I understand that all activities and reporting conducted while volunteering is associated with the Organisation and must be mentioned and credited in all media presentations, including but not specific to written articles, television, or film.
- 3) Any publicity in association with this project must be approved directly through the Organisation's committee

9. Background Check

As a condition of volunteering, I give permission for the Organisation to conduct a background check on me, which may include a review of sex offender registries, child abuse, and criminal activity records. I understand that, if appointed, my position is conditional upon the Organisation receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability to the Organisation, the employees and volunteers thereof, or any person or organisation that may provide such information.

Please sign to acknowledge that you have read this CEO Volunteer Agreement and have had an opportunity to ask questions

I hereby grant to the Organisation, and its authorised agents, vendors, officers, directors, employees, licensees, affiliates, successors, and assigns the non-exclusive, irrevocable, perpetual, world-wide right and license to use, reproduce, display, perform, edit, create derivative works of, and distribute, in whole or in part, any photographs and/or recordings taken by me during activities sponsored by the Organisation, for any purpose, in any and all manner or media now known or hereinafter developed.

Volunteer Name

Date

CEO Volunteer Signature

[Project name - Title of Representative]

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